

Cooperating Key Form

Keyholder Information

Agent Name: _____ Email: _____

DRE License #: _____ Exp. Date _____ Phone #: _____

Agent Mailing Address: _____

City: _____ State: _____ Zip: _____

Office Name: _____ Office Phone #: _____

Office Address: _____

Print Broker Name: _____

Broker Signature: _____

Cooperating Details:

Type of Key: ___ eKey (*iPhone users: recommended to use a FOB for iBox BT's) ___ XpressKey ___ ActiveKEY

Co-Op Date: _____

Key Serial #: _____ 4-Digit Pin Code: _____ Primary MLS: _____

(What MLS is the Key originally from?)

Co-op Set-up Fee: \$50.00 Annual Key Usage Fee: \$275.00 **OR** 3-Month Usage Fee: \$68.75

The Co-Op Key holder is bound by existing Key Lease Agreement through the Primary Key Issuer.

My signature below acknowledges I have received a copy of the MLS Rules and Regulations, including Key Rules and agree to abide by such rules. I also agree as a condition to delivery of the key and right to access listings and property through the use of the key, I will comply with all of the MLS Rules and Regulations of any Multiple Listing Service or Association through which a property is listed and accessed by me or anyone using my key, irrespective as to whether such use is authorized or not. I understand and acknowledge, in addition to any remedy available to an Association or MLS at law or equity, my key access may be terminated without notice or hearing if substantial grounds exist for the Association or MLS in which an issue of compliance arises to determine there has been a breach of this agreement or violation of any provision of the applicable MLS Rules and Regulations.

Keyholder Signature: _____ Date: _____

SCCAOR OFFICE USE ONLY: Date: _____ Prepared by: _____

MEMBER # _____ OFFICE # _____

NRDS # _____ Letter of Good Standing _____

PAYMENT INFORMATION

Amount Enclosed: \$ _____ Check #: _____

Please choose one: Visa MC Discover Am Ex

Card #: _____

Expiration Date: _____ Security Code: _____

Authorized Signature: _____ Date: _____

Cooperating Fee Schedule

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Processing Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Key Usage	\$275.00	\$275.00	\$275.00	\$206.25	\$206.25	\$206.25	\$137.50	\$137.50	\$137.50	\$68.75	\$68.75	\$68.75
Total	\$325.00	\$325.00	\$325.00	\$256.25	\$256.25	\$256.25	\$187.50	\$187.50	\$187.50	\$118.75	\$118.75	\$118.75

Please email completed application and payment form to
membership@sccaor.com